

NOS	Tasks	Responsibility
	Prison Needs Assessment - Tasks	
	Prisoner Induction	SPS
	Core Screen Assessment Form	SPS
320	Inform Prison SW of Reception of Sch1 Offender within one day- Includes Remand Prisoners	Prison Admin
325	Interview Sch1 offender within 2 days of receiving info – Includes Remand Prisoners	Prison SW
323.1	Assessment of indicators of future risk to children including during imprisonment and from the eventual release of offender	Prison SW
324	Inform Prisoner of Implications of Sch1 offence – Includes Remand Prisoners	Prison SW
325	Complete Risk Assessment within one month	Prison SW
330	Liaise with CBSW re victims or offenders families	
128	Encourage Prisoners needing assistance [risk/vulnerability] to seek voluntary assistance and facilitate this.	Prison SW
129	Where prisoner seeks voluntary assistance Prison SW must make contact directly or indirectly within one month	Prison SW
130	In some cases [risk/vulnerability] make statement which identifies and assesses the prisoners needs	Prison SW
136	Special arrangements apply in respect of prisoners convicted of offences against children NOS Chapter 11 [see under Family/Child Protection]	All SW
	Also see Tasks Responsibilities Throughcare Addiction Service	